

# STEP 1: Open the Settings app

## Settings



Search



Lance Daoust

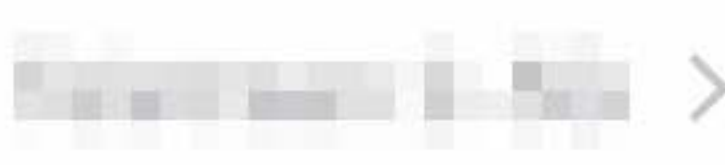
Apple ID, iCloud, iTunes & App Store



Airplane Mode



Wi-Fi



Bluetooth

On



Cellular



Personal Hotspot

Off



VPN



Notifications



**STEP 2:**  
Privacy

**Settings**  
Scroll down to  
**Passwords & Accounts**



iTunes & App Store



Wallet & Apple Pay



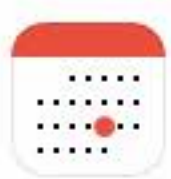
Passwords & Accounts



Mail



Contacts



Calendar



Notes



Reminders



Voice Memos



Phone



Messages



Settings Passwords & Accounts

**STEP 3:** Tap on your email account.

iCloud

iCloud Drive, Contacts, Calendars, Safari and 7 more...

[Redacted]

[Redacted]

[Redacted]

lance@knightandowl.com

Mail

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]





Back lance@knightandowl.com

**STEP 4:** Tap on your email account, again.

IMAP

Account

lance@knightandowl.com >



Mail



Notes



Delete Account



Cancel

# Account

Done

## STEP 5:

**Edit your account settings as seen here:**

*(use your own name, email address, and password)*

### IMAP ACCOUNT INFORMATION

Name

Lance DAVUŠT

Email

lance@knightandowl.com



Description

lance@knightandowl.com

### INCOMING MAIL SERVER



Host Name

mtl-node12.websitehostserver.net

User Name

lance@knightandowl.com

Password

●●●●●●●●●●

### OUTGOING MAIL SERVER

SMTP

mtl-node12.websitehostserver.net



Advanced





Cancel

# Account

Done

**STEP 6: Tap on ADVANCED**

## IMAP ACCOUNT INFORMATION

Name Lance Daoust

Email lance@knightandowl.com >

Description lance@knightandowl.com

## INCOMING MAIL SERVER

Host Name mtl-node12.websitehostserver.net

User Name lance@knightandowl.com

Password ●●●●●●●●●●

## OUTGOING MAIL SERVER

SMTP mtl-node12.websitehostserver.net >

Advanced



[Account](#)

BACK

Advanced

**STEP 7:** Activate SSL and ensure the port is 993.

Drafts Mailbox

*After that, go back.* Drafts >

Sent Mailbox

Sent &gt;

Deleted Mailbox

Trash &gt;

Archive Mailbox

Archive &gt;

MOVE DISCARDED MESSAGES INTO:

Deleted Mailbox



Archive Mailbox

DELETED MESSAGES

Remove

After one week &gt;

INCOMING SETTINGS

Use SSL



Authentication

Password &gt;

IMAP Path Prefix /

Server Port 993



S/MIME

Sign

No &gt;

Encrypt by Default





Cancel

# Account

Done

**STEP 8:** Tap on SMTP under Outgoing Server.

## IMAP ACCOUNT INFORMATION

Name Lance Daoust

Email lance@knightandowl.com >

Description lance@knightandowl.com

## INCOMING MAIL SERVER

Host Name mtl-node12.websitehostserver.net

User Name lance@knightandowl.com

Password ●●●●●●●●●●

## OUTGOING MAIL SERVER

SMTP mtl-node12.websitehostserver.net >

Advanced





Account

# SMTP

## STEP 9: Tap on Primary Server

### PRIMARY SERVER

mtl-node12.websitehostserver.net On >



### OTHER SMTP SERVERS

mtl-node12.websitehostserver.net Off >

mtl-node12.websitehostserver.net Off >

mtl-node12.websitehostserver.net Off >

mtl-node12.websitehostserver.net Off >

mtl-node12.websitehostserver.net Off >

mtl-node12.websitehostserver.net Off >

mtl-node2.websitehostserver.net Off >

mtl-node2.websitehostserver.net Off >

mail.visitshelburne.ca

mtl-node12.websitehostserver.net >





[Cancel](#) mtl-node12.websiteh



[Done](#)

**STEP 10:** Edit your account settings as seen here:

Server

*(use your own name, email address, and password)*

OUTGOING MAIL SERVER



Host Name

User Name

Password

Use SSL

Authentication Password >

Server Port

**STEP 11:** Finally, return to the start by pressing Done, then Account, then Done, then Back.

